

Cheryl A. Felice, President  
 E. Anne Hayes, Vice-President  
 Joseph Barry  
 Rafyel Flippen  
 Tara Kavanagh  
 Chris Picini  
 Cameron Trent

# SOUTH COUNTRY

## CENTRAL SCHOOL DISTRICT



SUPERINTENDENT OF  
 SCHOOLS  
 Antonio Santana

ADMINISTRATIVE OFFICES  
 189 Dunton Avenue  
 East Patchogue, NY 11772  
 (631) 730-1510  
 FAX: (631) 286-6394  
[www.southcountry.org](http://www.southcountry.org)  
**PRINCIPAL**  
 Dr. Rebecca M. Raymond  
**ASSISTANT PRINCIPAL**  
 Mr. Anthony Cavalluzzo

August 2023

Dear Brookhaven Families,

We look forward to welcoming our students and families to the 2023-2024 school year. Our Brookhaven staff has been actively preparing our school for opening day on **Wednesday, September 6, 2023**. The overview provided in this letter will assist you and your child(ren) as you prepare for the first day of school, as indicated below:

### **BROOKHAVEN ELEMENTARY SCHOOL HOURS: Grades K-3: 9:20am-3:20pm**

The main doors of the school are locked at all times. Upon arrival at the school, visitors will be greeted by a Responder. **Parents or their designee are required to have a photo ID when they are picking up a child (ren) from school.**

*Any student who arrives at school **after 9:20am will be marked tardy** and must report to the Main Office. Parents should escort children to the security vestibule. Do not drop your children off in the parking lot. **We thank you for parking in a designated parking spot and not parking in the aisle, which supports a safe and efficient arrival/dismissal process.***

### **CLASSROOM PLACEMENTS:**

Please know that great care was taken to place your child appropriately for this school year. All parents are naturally concerned with their child's grade placement each year. This is a prime concern to all of us at the South Country Central School District. It is our responsibility to see that all of our children are placed appropriately so that they will reach their maximum educational potential. **Our instructional team has dedicated their time and experience in composing classes for the coming year to assure proper placement.** It is, therefore, not possible to make any class changes at this time. Please do not put us in the position of having to refuse your request. Your understanding and cooperation in this matter is greatly appreciated.

### **eSchool Parent Portal Registration Instructions**

Before you begin, locate a copy of your child's schedule, report card or progress report.

- Click on the [eSchool link](https://parentportal.eschooldata.com) to create a new account. (<https://parentportal.eschooldata.com>)
- Make sure to delete any extension to the link after .com
- Enter the requested information from your child's report card, progress report, or schedule.

### **Wait for verification**

Please allow 1-2 business days for the parent portal team to verify your information and validate your account. Once you receive your information you can log in to the parent portal. If you do not receive an email after 3 business days, please contact [parentportal@southcountry.org](mailto:parentportal@southcountry.org) or call (631) 730-1511.

### **MEAL SERVICE FOR GRADES K-5**

The South Country Central School District is pleased to be implementing the Community Eligibility Provision (CEP) for the 2023-2024 school year. All students enrolled in the district, regardless of income level, are eligible to receive a healthy school breakfast and lunch at no charge each day. No further action is required of families. Students will be able to participate in these meal programs without having to pay a fee or submit a meal application! The free and reduced meal applications no longer need to be filled out. While all students are eligible for a free breakfast and lunch, additional a la carte items may be purchased with cash. Breakfast will continue to be eaten in your child (ren)'s classroom.

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**COMMUNICATION**

Effectively communicating with our families is essential to supporting your child's school experience. Districtwide, we will be utilizing various digital platforms to communicate with our families. It is important for you to contact the school if the information on the Emergency Contact Form changes, especially the emergency phone numbers and email addresses. You can access information regarding your child's teacher, as well as their bus route, on the parent portal. Kindergarten families will be receiving a separate mailing with their login information. The summer mailing material has been posted on the district website. **Please make sure to label your child's belongings. It is recommended that you place your child's name and their teacher's name on their backpack.**

**HEALTH OFFICE INFORMATION:**

NYSED requires a physical examination for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE).

**STUDENT ATTENDANCE**

Attendance is an important part of your child's school routine. It is expected that students attend school consistently. If your child is ill, please keep them home and contact the school. The New York State Education Department requires that a written note explaining the reason for the absence signed by the child(ren)'s parent or guardian be sent to the classroom teacher when the child(ren) return(s) to school. Research indicates that students who are chronically absent in grades K-1, are less likely to read proficiently by the end of 3rd grade. **Parents or their designee are required to have a photo ID when they are picking up a child (ren) from school.**

**TRANSPORTATION**

Information regarding your child's bus number and routes including times can be found in the parent portal. **It is important for your child to know the bus number he/she will be taking to and from school.** Students are not permitted to take a different bus home from their assigned route unless previously arranged with the bus company and a note from a parent/guardian is received by the school. It is recommended that students go home on their regular bus on a routine basis to foster a smooth departure from school and the safest arrival home.

In addition, it is important to note that **kindergarten and certain special needs students will NOT be let off the bus at their afternoon stop unless a parent or guardian is present at the bus stop.** If you will not be available to meet your child's bus on a particular day, please send a note to your child's teacher that morning indicating who has permission to meet your child. **If you are questioning a change in bus stop or pick-up time, we kindly ask that you contact Towne Bus directly at 631-345-9600.** For all other safety concerns regarding your child riding the bus, feel free to contact us at 631-730-1700.

**ARRIVAL PROCEDURES**

**CAR DROP OFF/WALKERS**

*Please arrive at the Student Drop Off Area between 9:05 and 9:15.* Responders and staff members will help manage the flow of traffic. **We appreciate your assistance in parking in a designated parking spot and not parking in the aisle, which can cause an unsafe situation.** We ask for your cooperation in not allowing your vehicle to idle and turning off your vehicle when you are parked.

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**BUS**

Kindergarten students will be assigned to the front of the bus and the bus will be filled from the last seat to the front seat. Once at school, students will disembark the bus from the front to the back. There are three designated entrances for students arriving on the buses.

**DISMISSAL PROCEDURES**

When picking up your child, you will need to bring in proper photo identification, such as a driver’s license. **We appreciate your assistance in parking in a designated parking spot and not parking in the aisle, which can cause an unsafe situation and thank you for your cooperation in not allowing your vehicle to idle and turning off your vehicle when you are parked.**

We understand that emergencies may arise and a change may need to be made in regards to how your child(ren) will be dismissed. Kindly, inform the main office prior to 2:00 PM if a change is necessary.

**WALKERS:** All students being picked up by a parent/guardian will be dismissed via the Main Lobby Entrance at approximately 3:10pm. **When picking up your child, you will need to bring in proper photo identification, such as a driver’s license.**

**MINIBUS:** All students boarding a minibus will be escorted to their respective minibus.

**PTA MEMBERSHIP**

The Brookhaven PTA is an enormous asset to our school throughout the school year. Volunteers are always welcome to help support activities at the school and everyone is encouraged to become a member of our PTA. Become a member today <https://brookhaven.memberhub.com/store>. We look forward to your participation throughout the year.

**MEET THE TEACHER NIGHTS**

Please note the dates and times below of our Meet the Teacher Nights.

<i>Grade Level</i>	<i>Date</i>	<i>Location</i>	<i>Time</i>
<b>Grade 2</b>	Monday, September 18	Brookhaven Elementary School	6pm
<b>Grade 3</b>	Monday, September 18	Brookhaven Elementary School	7pm
<b>Kindergarten</b>	Tuesday, September 19	Brookhaven Elementary School	6m
<b>Grade 1</b>	Tuesday, September 19	Brookhaven Elementary School	7pm

Together we will strive to create a positive and challenging learning environment for your child. Please do not hesitate to contact us during the school year if you have any questions or concerns.

Sincerely,

*Dr. Rebecca M. Raymond*  
Principal

*Mr. Anthony Cavalluzzo*  
Assistant Principal