

Burning a CD using Roxio Easy CD Creator 5

WINDOWS XP

Summary: Learn how to burn a data CD using Roxio Easy CD Creator 5 on Windows XP.

Important: These instructions show you how to burn a CD using Roxio Easy CD Creator 5, a software application that is installed on all of the new computers (GX270's) located in the Computer Lab, Room 28 and the Library Lab.

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About CDs

- One CD (700MB) holds about 486 times as much data as a floppy disk (1.44MB).
- One CD (700MB) holds about 7 times as much data as one Zip disk (100MB).
- CDs (about \$1 each) are cheaper than Zip disks (about \$8 - \$10 each).
- CDs are more durable than floppy & Zip disks because they have no moving parts.
- There are two kinds of CDs available:
 - CD-R (CD-Recordable) - A CD that you can only write to once that works just like a standard CD. The advantage of CD-R over CD-RW disks is that you can use CD-R disks with a standard music CD player. CD-R disks (about 40 cents each) are usually less expensive than CD-RW disks (about \$1 each). The disadvantage is that you cannot reuse a CD-R disk after it is full of data.
 - CD-RW (CD- ReWritable) - A CD-RW allows you to erase the disk and reuse it, similar to a floppy disk. The disadvantage is that CD-RW disks do not work in all standard music CD players.
- How do you know if a CD is CD-R or CD-RW? "CD-R" or "CD-RW" is imprinted on the CD itself.
- Your CD drive can write both CD-R and CD-RW disks.
- You can buy CDs at most stores that carry technical products, including Best Buy & Comp USA.

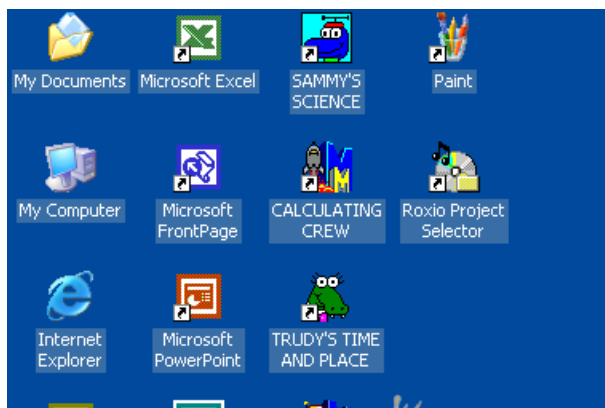
CD-R vs. CD-RW disks

Should you use CD-R or CD-RW disks?

Use CD-R for...	Use CD-RW for...
Data that you do not need to make edits to, such as archival data that you just need backed-up.	Data that you will be making changes to and re-saving on CD.
Music or other audio that you want to play in a standard CD player.	

What you need to remember about CD-R & CD-RW disks:

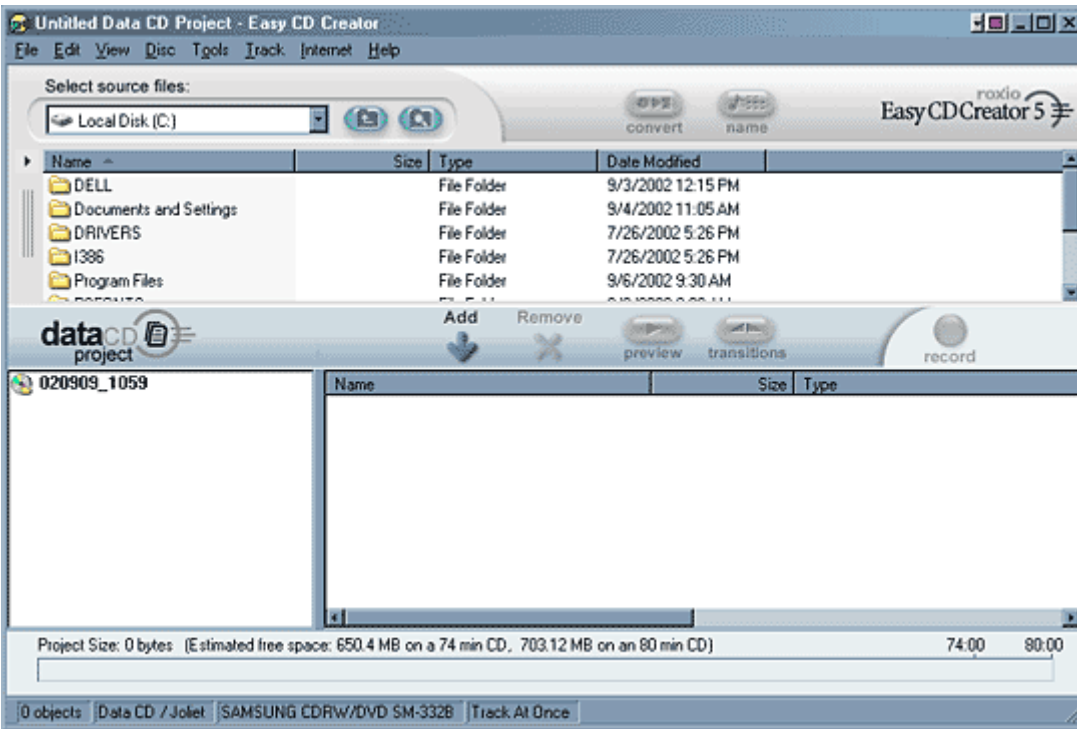
- CD-R disks can be written to until they are full of data, as long as you do not finalize the CD (see below for more details).
- CD-R disks (about 40 cents each) are usually less expensive than CD-RW disks (about \$1 each).



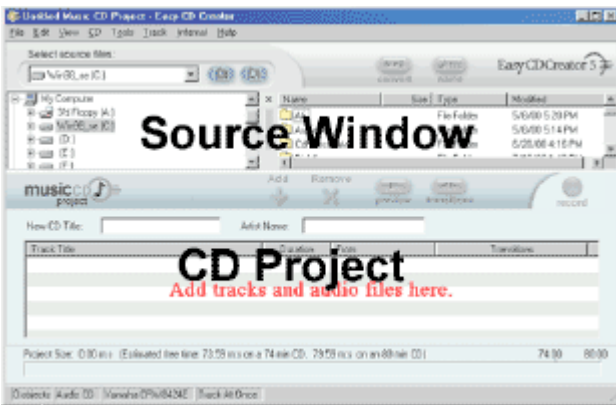
Burning a Data CD using Roxio Easy CD Creator 5

To burn a data CD using Roxio Easy CD Creator 5:

1. Click on Roxio Project Selector on the Desktop. Click on Data CD Project.



Note on the Data CD Project application: The top section of the application is the Source Window, which is used for selecting folders and/or files you want to burn on the CD. The bottom section of the application is the CD Project window, which shows the folders and/or files you have already selected to burn on the CD:



2. From the **File** menu, point to **New CD Project** and then select **Data CD**.
3. Insert a blank CD in your CD drive.
4. To select the folders and/or files you want to put on the CD:
 - From the **Select source files** drop-down box, select the computer drive where the files are that you want to put on the CD.
 - Highlight the folder or file that you want to put on CD and click **Add**, which adds the folder or file to the Data CD project list. Repeat this step until all the folders and/or files you want copied are listed on the Data CD project list.

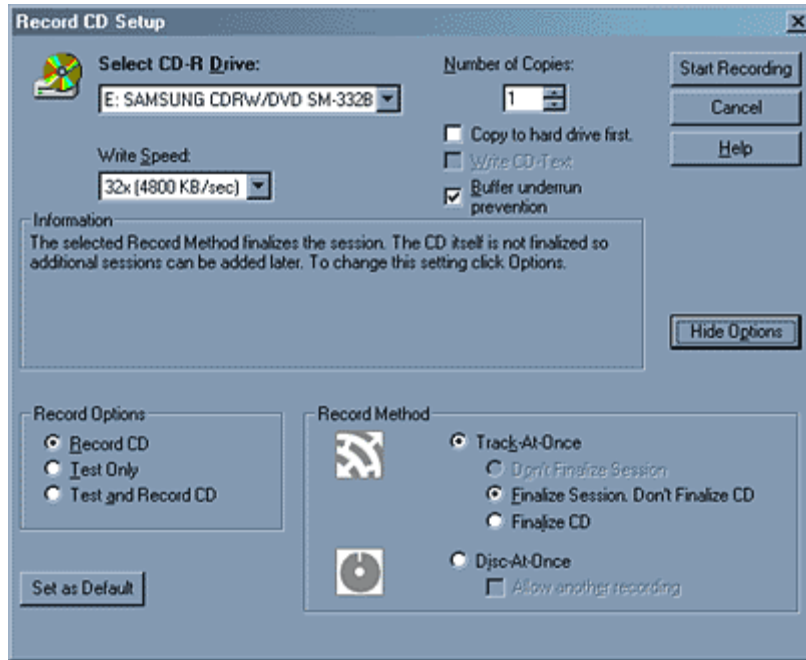
Note: The **Project Size** bar at the bottom of the application shows you how much space you have left on the CD.

- **Remember:** Your data will be copied to CD - not moved from its original place on your computer.
5. To deselect a folder and/or file from the CD, highlight the folders and/or files on the Data CD project list you do not want on the CD and click **Remove**.

Note: This does not delete the folders and/or files, it just removes them from the Data CD project list so they will not be copied.

6. After selecting all the folders and/or files you want on the CD, click **Record**.
The Record CD Setup dialog box appears.
7. Click **Options**.

The Record CD Setup dialog box displays more record options:



8. Make sure that the **Finalize Session. Don't Finalize CD** option is selected.

Note: This option allows you to continue writing to a CD-R disk until it is full and allows you to re-write a CD-RW disk without erasing the whole disk first.

9. Click **Start Recording**. The Record CD Progress dialog box appears showing you the remaining time left to finish burning the CD
10. Once the CD is completed, click **OK**.

Do you need more information or help with the Data CD Project application? Click the **Help** menu to access the online help.

Copying a CD using Roxio Easy CD Creator 5

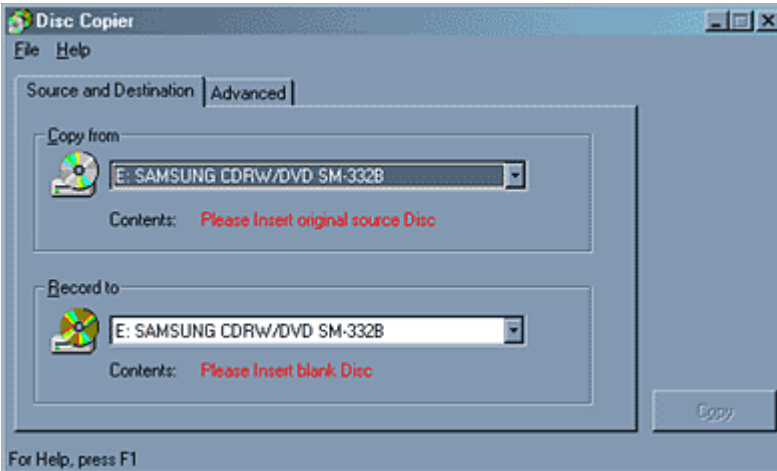
About Copyright Laws: It is illegal to copy material for which you do not own the copyrights or have permission to copy.

Important: You need enough available space on your hard disk to copy the contents of the source disc.

To copy a CD using Roxio Easy CD Creator 5:

1. Click on Roxio Project, then click **Disc Copier**. The Welcome to Roxio Disc Copier appears reminding you of Copyright Laws.

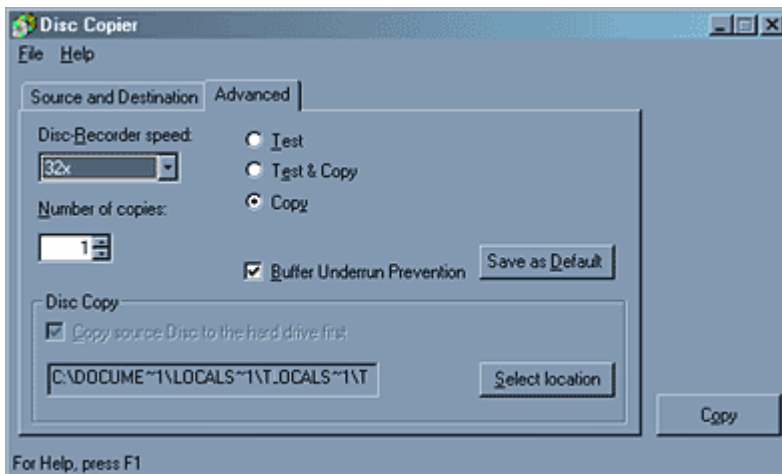
2. Click **OK**. The Disc Copier application opens:



3. Insert the source disc you want to copy into your CD drive.

Note: When you select the drive as the source drive for the first time, the drive and disc are tested to determine whether the drive can successfully read the disc.

4. Click the **Advanced** tab:



5. If you do not want to record the temporary image file to your Windows Temp directory, select a different location on your hard disk.
6. Click **Copy**. The Disc Copier begins copying the disc temporarily to your hard drive. Once the entire source disc is copied to your hard drive, your CD drive opens automatically and the Insert Disc dialog box appears:



7. Remove the source disc and insert a blank CD in the CD drive and click **Retry**. The Disc Copier copies the source disc to your blank CD. When finished, a final message box appears notifying you that the copying is complete.