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South Country Central School District

TOWN OF BROOKHAVEN - COUNTY OF SUFFOLK

STUDENT SUPPORT SERVICES

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DISPENSING OF MEDICATION PROCEDURES

Dear Parents:

Please note the following New York State regulations regarding the dispensing of medication to school children:

- 1) The nurse must have on file a written and signed request **from the physician** in which he/she indicates the frequency and dosage of a prescribed medication.
- 2) The nurse must have on file a written request **from the parent** to administer the medication as specified by the family physician. (Copy of the form is attached)
- 3) The medication must be delivered to the school nurse by the parent or authorized adult.
- 4) **No medication should be sent to the school nurse by the child.** The temptation to “share” a single dose or multiple doses is a real danger. Every year there are a number of cases of severe drug reaction reported as a result of this hazard.
- 5) Over-the counter medications also require a written and signed request form from the physician and parent and must be in the original manufacturer’s container/package with the student’s name affixed to the container.

Your cooperation in the above is very important to the safety of our children.

NURSES

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