

Instructions to Access the eSchoolData Parent Portal

Access the District website at www.southcountry.org on the internet using Internet Explorer 6.0 or 7.0. The eSchool Parent Portal is not Firefox or Safari (MAC) friendly. (See additional setting info if you scroll down.)

Locate the link for the eSchool **Parent Portal** (bottom of web page)

The data you will need is:

Mailing Address as it is printed on a student report card, progress report, or schedule.

Primary Phone (Household)

Student's Name

Student's Grade for 2009-2010 school year.

Student's ID number (This can be obtained from student schedules, progress reports, report cards)

Data must be entered the way it appears on the child's records.

For example if the student's name is Robert, **do not enter Bob, Rob**, etc, enter Robert. The same format applies for the parent/guardian name. For example, if the parent's name is William it should not be entered as Bill, Will. Etc.

Locate the "Create a New Account" link on the bottom of the page as indicated in the graphic below. You will then be forwarded to the "Request an Account" screen.

The image shows a screenshot of the eSchoolPortal Member Login page. At the top, there is a banner with the text "eSchoolPortal™ Powered By eSchoolData" and a collage of photos of students. Below the banner is the "Member Login" section. It includes a "Welcome to South Country" message, an "Email Address:" input field, a "Password:" input field, a "Remember me" checkbox, and a "Forget password? [Click here](#)" link. A "Login" button is located below the password field. At the bottom of the login section, there is a link: "First time here? [Click here](#) to create a new account." Two red callout boxes with arrows point to this link. One callout box says "Request a New Account" and the other says "First Time". A red rectangular box highlights the "Login" button and the "First time here?" link area.

Once you have clicked the link to create a new account, you will see the following “Request an Account” screen.

eSchoolPortal Registration
Request an Account
Accounts will be activated pending the approval of the School Administrator.

Parent/Guardian Information

Salutation* First Name* Middle name Last Name*

Mailing Address

Address Line 1* Address Line 2* City* State* Zip Code*

Telephone # XXX XXX XXXX

Primary Secondary Ext.

Login Authentication

Email Address* Confirm Email* Password* (The password should contain 4-15 characters with at least 1 numeric character.) Confirm Password*

Authentication Question* Your Answer*

Students Information

First Name	Middle Name	Last Name	ID Number	Grade	Relationship to this Student	School Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="PS"/>	<input type="text" value="Aunt"/>	<input type="text" value="Belport MS"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="PS"/>	<input type="text" value="Aunt"/>	<input type="text" value="Belport MS"/>

Key in the required information (marked with an asterisk *) on the “Request an Account” screen. **Reminder: Data must be entered the way it appears on the child’s records. If you use the abbreviation Rd. for the word Road in an address, your registration may be rejected.** Be sure to include a valid and working e-mail address (This will be used to sign on to the Parent Portal each time.)

When entering student(s) information, remember to enter the data **EXACTLY** as it appears in our records. Failure to provide an exact match may result in a rejected registration. If you receive an error message as shown on the right, it is probably due to the fact that you did not provide the information as it appears in our eSchool Data Management System. At the beginning of this school year, data verification forms were mailed home. If you failed to return this form, your data may not be up-to-date.

eSchoolPortal Registration
Request an Account
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Sorry, Registration failed, please try again!
Please correct errors in the following fields.

- Sorry, no match found for a student with this name and ID number.

Parent/Guardian Information

Salutation* First Name* Middle name

You will receive an e-mail confirmation once your account information has been verified. **Please allow 3-5 business days for verification.** Once accepted as a Parent Portal user, you will be able to access district approved data for your child through the eSchoolData Parent Portal using your email address and your newly created password.

When you log in, you will have to agree to ‘Terms of Use....’ You will then be able to see your children registered in the district. Then, by clicking on your child’s name you will be able to see district approved data relating to your child.