

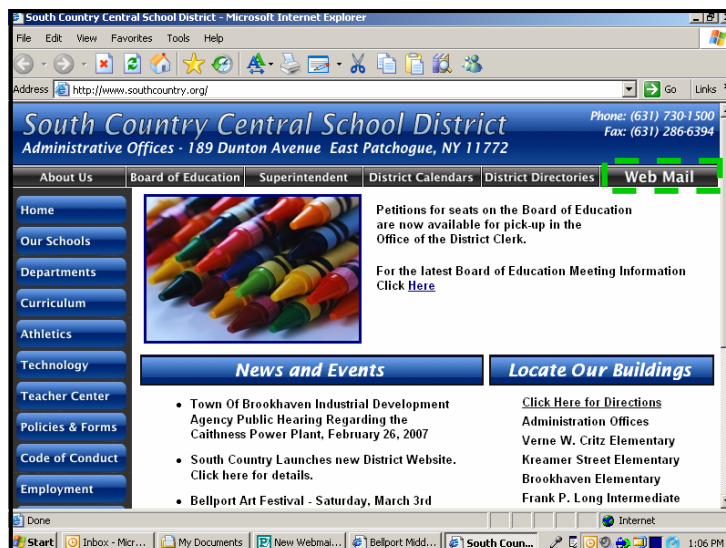
How to access South Country Web Mail

In order to access the South Country Central School Districts web mail, first go to the district website at

<http://www.southcountry.org>

In the upper right hand corner you will see a button that says **Web Mail** and click on it once.

Note: South Country Web Mail does not appear to work with the AOL Browser. If you are using AOL minimize AOL and use Internet Explorer, Firefox or Netscape instead.



The next thing that comes up is a logon window. How it looks depends on what version of Windows or MAC OS you have. They will all basically require the same information, a domain name, a username and a password. To the right is the Windows XP Screen, for it you enter *southcountry\your username* then your password. If your password automatically appears please erase and retype it in. The password that is stored may be wrong.



In Windows 95/98/ME and some others, usually prompt to enter the 3 separately. In this situation enter

Domain: *southcountry*

Username: *your username*

Password: *your password*

If you are using Windows XP SP2 and have difficulties AFTER you log in. please see page 2 of this document for further web mail help information

Windows XP SP2 information regarding Web Mail.

With the introduction of Windows XP Service Pack 2 ,or SP2 for short, there were a number of new updates to help better protect the end user from internet attacks such as spyware and pop-ups. While this is a forward step for security on the end-user's computer it causes some changes that need to be made in order to use the South Country Web Mail system effectively.

The main issue is the pop-up blocker that is now included in Internet Explorer. Our web mail uses pop-up windows to display message and to create new ones. While they are not all blocked they will come up with warnings in the Information Bar. The information bar gives you some options if you click on it.

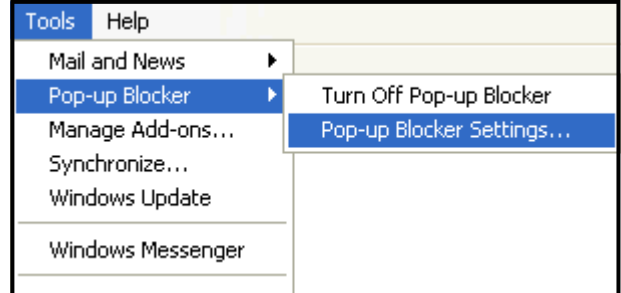
Information Bar Text Pop-up blocked. To see this pop-up or additional options, click here...

Menu Options

- Temporarily Allow Pop-up
- Allow Pop-ups for this Site
- Allow Pop-ups
- Show Information Bar for Blocked Pop-ups (Checked)
- Pop-up Window Options...

Even if you click on Temporarily Allow Pop-Up or Allow Pop-Ups from this site you may still get unexpected behavior from the web mail (i.e. not being able to send email. Take the following steps before going to the South Country Website.

In Internet Explorer go to the top menu and go to **Tools Pop-up Blocker Pop-up Blocker Settings...**



In the address of Web site to allow type **www.southcountry.org** and click on **Add**
Then add **mail.southcountry.org/exchange** and click **Add**

Then click on close and follow directions from the document How to access South Country Web Mail.

If you have any other pop-up blocker software like Yahoo Toolbar or others see the manufacturers information regarding adding sites to allow pop-ups.

